

Shipping Instruction

This regulation applies to all EXW, FCA and FOB suppliers of Stromag GmbH in Unna and Stromag Dessau GmbH in Dessau (hereinafter referred to as Stromag).

Stromag has recently made several significant changes with our delivery requirements. These changes impact inbound freight for Stromag GmbH, Unna and Stromag Dessau GmbH, Dessau.

Please take time to read through all of the major changes, which take effect immediately.

Our policy will not allow the delivery of orders earlier than three (3) days prior to the Due Date on the latest revision of the Purchase Order. Any attempts to deliver orders early will not be given an appointment and shipment may be returned to supplier at their expense.

Adherence to this policy is the supplier's responsibility, not the trucking companies.

Suppliers must provide trucking company the following information: Supplier Name as stated on Purchase Order, Purchase Order Numbers, Part Numbers, Part Quantities, Package Counts and Weights.

PARCEL – Please use **UPS Expedited**

- **Stromag, Unna UPS account number 807416.**
- **Stromag, Dessau UPS account number A75E62.**
- Maximum weight of a single parcel package is 70 kgs. Shipments totaling 70kgs or more should be shipped via LTL truck.
- **NO PREPAID AND ADD SHIPPING CHARGES WILL BE PAID BY STROMAG.**

TRUCK

- Shipments over 70 kgs should be shipped via the truck with DHL Freight GmbH.
- **NO PREPAID AND ADD SHIPPING CHARGES WILL BE PAID BY STROMAG**

AIR FREIGHT (over 70 kgs) - Please use **DB Schenker**.

- **For inbound shipments to Stromag GmbH, Unna or Stromag Dessau GmbH, Dessau Give the following information:**
 - Company name, address, phone number and contact name for pickup
 - Give hours of operation, number of pieces and weight
 - Give purchase order number as a reference number
- Contact **DB Schenker** early in the day to ensure same-day pickup
- No account number information is needed.

OCEAN FREIGHT (if agreed) - Please use **DB Schenker**.

- **For inbound shipments to Stromag GmbH, Unna or Stromag Dessau GmbH, Dessau give the following information:**
 - Company name, address, phone number and contact name for pickup
 - Give hours of operation, number of pieces and weight
 - Give purchase order number as a reference number
- Contact **DB Schenker** asap to ensure delivery before closing date of the next vessel.

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- No account number information is needed.

BASICALLY, THE TYPE OF PACKING MUST BE SUITABLE FOR THE SELECT MODE OF TRANSPORT.

ALL WOOD PACKAGING MUST BE COMPLIANT WITH CURRENT ISPM 15 REGULATIONS.

- For urgent "**Express**" shipments or any questions regarding carrier selection or pickup arrangements, please contact your Buyer, which is indicated on the purchase order.
- Freight invoices for deliveries that are not shipped in accordance with our shipping order will be rejected for payment by the shipper.

ALL PURCHASED PARTS MUST BE CLASSIFIED WITH H.S. CODE No. 8483.90 AS THIS ARE ESPECIALLY MANUFACTURED PARTS FOR COUPLINGS AND BRAKES